



**Annual Mid-Autumn Moon Festival
 Moonlight 5K Run/Walk & 25 Mile Fun Bike Ride**

2009 Vendor Application Form

Please use this form to indicate your interest in volunteering for the Moon Festival activities. Please submit completed form to jeanchan@chinatownla.com or fax to (213) 617-3298.

Contact Information (Please Print)

Name _____

Company/Organization _____

Street Address _____

City _____ State _____ ZIP _____

Cell Phone _____ Phone _____

Email _____

Website: _____

Type of booth: [] Corporate (\$400 each 10x10) [] Non-Profit (\$250 each 10x10)
 [] Chinatown Merchant (will be contacted by the office)

of booths requested: _____ Total Amount Due: _____

Describe item/product to be distributed: _____

Specify other needs or special request

Please mail completed form with check (Payable to LACBC)

Chinatown Business Improvement District
 727 N. Broadway, Suite 208
 Los Angeles, CA 90012
 Attn: Chinatown Mid-Autumn Moon Festival
 Tel: (213) 680-0243

VENDOR SHOULD RETAIN A COPY FOR YOUR REFERENCE

What will be provided?

- 10'x10' Canopy
- 1 table and 2 chairs
- Lighting for the booth (additional electricity will **NOT** be provided)

Organizer Rights & Responsibilities:

- Vendors must obtain pre-approval from Organizer to participate
- Organizer maintains the right to refuse participation to any vendor.
- Organizer maintains the right to cancel vendor's participation at anytime.
- Chinatown BID, its contractors, associates, and everyone involved in the production and execution of the Chinatown Mid-Autumn Moonlight Festival shall not be held liable or responsible for damages, thefts or injuries.
- Vendor participation will be at vendors' risk.

Vendor Rights & Responsibilities:

- A refundable deposit of \$100 toward will be held by Organizer and returned upon completion of the event should the area be left in an acceptable state deem by Organizer.
- Vendor shall obtain all necessary licenses, permits, and General Liability insurance coverage for operations prior to participation in the Chinatown Mid-Autumn Moon Festival.
- Vendor shall not carry nor sell pirated copy righted or adult themed merchandize.
- Set up time will be from 1:00 P.M to 3:00 P.M
- A 48 hour written cancellation policy is enforced and the vendor forfeits 25% of said deposit.
- **FOOD VENDORS ONLY:** Vendor will need to obtain Health Department Permit and comply with Health Department standards to operate at the Chinatown Mid-Autumn Moon Festival. (\$49 for Pre-packaged and \$139 for cooking on site.) Vendor will pay for Health Permit Fee.

Questions? Contact:

Jean Chan

Chinatown Business Improvement District

Phone: (213) 680-0243

Fax: (213) 617-3298

Email: jeanchan@chinatownla.com

Website: www.ChinatownLA.com